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| Logo for the Office of Quality Compliance, University of Utah |

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| **Tip of the Month** |

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| A city in the mountains  AI-generated content may be incorrect. |

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| Title: Study Close-Out |

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| **The completion or early termination of a research study is required to be reported to the IRB. The Principal Investigator (PI) must submit a Final Project Report to the IRB, once ALL the following criteria have been met:** |

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|  * Enrollment is permanently closed.
* All participants have completed research interventions, including data collection and/or follow-up.
* Identifiable data is no longer being collected on participants (e.g. letters, phone calls, interviews, re-contacting, etc.).
* Data analysis indicates no new information needs to be provided to participants.
* Data analysis is complete or is continuing only on de-identified data.

**Multi-site industry sponsored studies require additional criteria to be met:*** All correspondence and queries related to the study have been addressed.
* The investigator’s participation in the study is complete.
* Study close-out (termination) visits have been completed, if applicable.
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| [OQC Study Close-Out Checklist](https://qualitycompliance.research.utah.edu/toolkit.php#modal-closeout) |

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| **Upcoming RQCN Event:****Look Who's Doing Research Now! What Does it Mean for Walgreens, Walmart, Etc., to Be Conducting Human Subject Research?Presented by Dr. Mark MungerTuesday, March 4, 2025, at 2:00PM**  |

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| A black and white toolbox with tools  AI-generated content may be incorrect. |

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| **OQC Toolkit**Explore templates used to assist research teams with conducting, tracking and/or monitoring research activities. Templates are available for research teams to download and adapt for their own use.  |

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| [**OQC TOOLKIT**](https://qualitycompliance.research.utah.edu/toolkit.php) |

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| A calendar and light bulb  AI-generated content may be incorrect. |

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| **Tip of the Month Archive**Explore previous research compliance reminders and information.  |

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| [**SUBSCRIBE TO TIP OF THE MONTH**](https://qualitycompliance.research.utah.edu/tip-of-the-month.php) |

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| A red circle with a microscope and circles  AI-generated content may be incorrect. |

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| **Research Quality Compliance Network**A network for the research community within the University. Quarterly events are held on compliance and research related topics.  |

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| [**JOIN THE RQCN NETWORK**](https://qualitycompliance.research.utah.edu/rqcn.php) |

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| **Contact Us**OQC@utah.edu |

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| [**OQC WEBSITE**](https://qualitycompliance.research.utah.edu/) |

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